



## CLIENT PACKET BACKGROUND INFORMATION

Last Name:

First Name:

Middle Name:

Current Mailing Address:					
City:		State:		Zip Code:	
Country:					
Home Phone:		Mobile Phone:		Business Phone:	
Email:		Email:			
Citizenship:		Identification:		ID Number:	

### Flight Experience Information

PILOT CERTIFICATES:		<input type="checkbox"/> ATP		<input type="checkbox"/> COM		<input type="checkbox"/> PRIVATE		<input type="checkbox"/> STUDENT		<input type="checkbox"/> INSTRUCTOR	
RATINGS:		<input type="checkbox"/> ASEL		<input type="checkbox"/> AMEL		<input type="checkbox"/> ASE		<input type="checkbox"/> AME		<input type="checkbox"/> IFR	
TYPERATINGS:											
FAA CERTIFICATE NUMBER:						FAA MEDICAL CLASS:			DATE:		
WAIVERS OR LIMITATIONS:											
FLIGHT PROFICIENCY:											
MOST RECENT FLIGHT REVIEW:				DATE:				TYPE AIRCRAFT USED:			
OTHER PROFICIENCY CHECK (IF APPLICABLE):						DATE:			TYPE AIRCRAFT USED:		
RECENT FORMAL TRAINING:											
NAME OF FACILITY:											
DATE:											
TYPE AIRCRAFT USED:											
COURSE:		<input type="checkbox"/> GROUND SCHOOL				<input type="checkbox"/> SIMULATOR		<input type="checkbox"/> FLIGHT REFRESHER			
						<b>TOTAL HOURS LOGGED</b>					
<b>Recent Flight Times:</b>						LAST 90 DAYS		LAST 12 MONTHS		NEXT 12 MONTHS	
ACFT											
Make & Model											

# JetWright LLC

## CONFIDENTIAL INFORMATION REQUIRED SUPPLEMENTARY DOCUMENTS:

Last Name:	First Name:	Middle Name:
------------	-------------	--------------

### Confidential Personal History

1) Have you had, or been involved in, any aircraft accidents?	Yes	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>
2) Have you had any violations of Federal Air Regulations?	Yes	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>
3) Has your auto driver's license ever been suspended or revoked?	Yes	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>
4) Have you ever been convicted of operating a motor vehicle under the influence of alcohol or drugs?	Yes	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>
5) Have you had any auto accidents within the last five years?	Yes	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>

***Please provide legible copies of the following documents. No scanner, take clean pictures with you smart phone.***

- 1) Drivers License (or government issued photo identification-Passport is preferred.)
- 2) Pilot Certificate ☐
- 3) Endorsements
  - 3a) - High Performance ☐
  - 3b) - Complex Airplane ☐
  - 3c) - High Altitude/Pressurized Aircraft ☐
- 4) Medical Certificate ☐
- 5) Proof of Citizenship (US or Other): ☐

### **Scheduling and Payment Policies:**

JetWright will set a block of time aside to meet your training needs. To do this, a \$2000 deposit is required at the time of booking. This deposit is fully refundable up to 1 month before the event is scheduled to begin. From 1 month to 15 days before training is scheduled to start the deposit is non refundable but is transferable to different dates if necessary. 14 days prior to the beginning of training the deposit is non-refundable and non-transferrable.

Payment in full is required prior to the beginning of a training event. JetWright accepts check, wire, ACH, Venmo or Zelle for course fees. Simulator hours are paid for via credit card as needed at the time of usage. If JetWright has arranged a rental aircraft for you those fees are paid directly to the aircraft owners via Cash, Check or Wire Transfer. Examiner fees are paid directly to the examiner.

Signature: \_\_\_\_\_ date \_\_\_\_/\_\_\_\_/\_\_\_\_

Client Name:

# JetWright LLC

## **HOLD HARMLESS AGREEMENT**

In order for JetWright LLC to provide pilot services as a crewmember (PIC) for trips, or provide flight instruction (CFI) in your aircraft, it is necessary that the following agreement be signed and returned to JetWright before any flight(s) commence:

The owner/operator agrees to indemnify and hold JetWright LLC and its managers, employees, pilots and instructors, harmless for all claims, losses, liability, damage and expense arising out of or in any way connected with the use of any owner/operator furnished aircraft, including but not limited to loss of (including loss of use) or damage to the aircraft itself.

The owner/operator also agrees to have its **liability insurance carrier** include **JetWright LLC and a its managers, employees, pilots and instructors as an Additional Insured** with respect to legal liability and have its Hull insurance carrier waive rights of subrogation against its managers, employees, pilots and instructors. It is agreed that the owner/operators insurance will be primary and non-contributory to any other insurance available to JetWright LLC and its managers, employees, pilots and instructors as an insured or otherwise.

Owner/operator will instruct his/her insurer to issue a Certificate of Insurance evidencing the above before the trip or training is to begin. Such Insurance Certificate will contain a 30-day notice of cancellation clause to both JetWright Services LLC and its managers, employees, pilots and instructors.

Signature: \_\_\_\_\_

### **AGREED AND ACCEPTED:**

Company: \_\_\_\_\_

Printed Name / Title: \_\_\_\_\_ / \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

# JetWright LLC

## Service Scheduling and Payment Agreement:

This agreement is between \_\_\_\_\_ and JetWright LLC. One or more of the JetWright LLC instructors will be scheduled to for your upcoming training. The instructors' time will be set aside and blocked to meet your training needs. Before that time can be blocked, a ten percent (10%) deposit is required. Any dates not secured with a deposit are subject to change without notice.

This deposit itself is fully refundable up to **10 calendar days before the event** is scheduled to begin. Within 10 days of the start of training, **the deposit is non-refundable**.

Payment in full is required prior to the beginning of a training event. Once training has begun, the course fees become non refundable in their entirety.

Out of pocket expenses incurred by the company and/or the instructor are not included in course fees and will be added to the invoice.

The company agrees to provide the requested pilot and/or training services and the client agrees to pay for those services along with any for the instructors' travel time and/or out of pocket travel expense incurred (if any).

Client Name: \_\_\_\_\_

Signature: \_\_\_\_\_ date \_\_\_\_\_

# JetWright LLC

## Aircraft Insurance Requirements

### Waiver of Subrogation

Prior to the start of pilot services and/or training services, a Certificate of Insurance which names **JetWright LLC and its managers, employees, pilots and instructors as an additional insured with a waiver of subrogation**, must be in place and copies must be on file. This certificate must delineate coverages and show the effective date of that coverage. Please use the following statement or something similar to indicate coverage:

***JetWright LLC and its managers, employees, pilots and instructors are included under the full limits of liability coverage. All rights of subrogation are waived with respect to JetWright LLC and its managers, employees, pilots and instructors. A minimum of ten (10) days advance notification will be given to JetWright LLC if the above policy is canceled or altered to amend coverage any way relative to the above.***

**Your insurance company should send certificate and notifications to:**

JetWright LLC

[toddmunderwood@me.com](mailto:toddmunderwood@me.com)

In order for your flight to be completed without undue delays, please be advised that your aircraft will have to pass the applicable preflight checks within the tolerance of your flight manual and applicable parts of CFR 14 Federal Air Regulations and copies of the following items must be available for verification prior to flight:

1. Certificate of Airworthiness
2. Current Aircraft Registration Certificate
3. FAA Approved Flight Manual
4. Current Weight and Balance Information
5. Aircraft Maintenance Logbooks (Airframe/Engine/Propeller)
  - Annual Inspection compliance
  - IFR 24 Month Inspection compliance
  - AD compliance
  - ELT compliance